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Bihar Agri Investment Promotion Policy, 2020

Operational Guidelines

**Bihar Horticulture
Development Society
Government of Bihar**

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1. Introduction

Bihar is one of the important agricultural states in the country with around 80% population engaged in agriculture (more than the national average). Being a major producer of food grains, pulses, fruits and vegetables, the agricultural sector in the State is growing at 13.8%, thereby contributing 19.26% of GSDP. It is one of the leading producers of vegetables & fruits in India, including many GI tagged crops. However, with very minimal primary and secondary processing happening here, the existing potential for agri-based enterprises in the State remains untapped.

The state has **Bihar Industrial Investment Promotion Policy, 2016 (BIIPP 2016)**, which identifies food processing sector as a under high-priority sector and priority sector. The Government of Bihar is committed to promote investment towards agribusiness in the State by way of extending additional assistance to the investors coming in this sector.

Assessing the State's potential of capitalizing on the surplus production of various crops and the potential of increasing the level of processing, reduction of wastage, value addition and promote exports, the State government has realized the need to re-visit the provisions of BIIPP 2016 and make the incentives more lucrative for agribusiness investors including Farmer Producer Companies (FPCs) in Bihar. In this context, Government of Bihar has launched **Bihar Agri Investment Promotion Policy (BAIPP) 2020**.

The BA-IPP 2020 aims to enhance income of farmers through better returns gained through better processing of produce and create enabling environment in the state for setting-up of agribusinesses. This policy also promotes FPCs as potential investors in agribusiness sector, through added financial assistance.

These guidelines are prepared in accordance with Bihar Agri Investment Promotion Policy, 2020 to bring in furthermore detail and clarity on the implementation and monitoring of the said policy.

2. Vision of the Policy

'To encourage and promote agribusiness sector in Bihar through creating an enabling environment for the same and enhancing the level of processing, storage, waste reduction, value addition and export promotion thereby generating higher income returns to farmers and creating more employment opportunities'

3. Objectives

The policy aims to achieve the following objectives for the overall growth and development of agribusiness sector in the State with a goal of providing remunerative returns to farmers' produce:

- 3.1. To promote and facilitate investment in agribusiness sector in Bihar through financial assistance and an enabling environment
- 3.2. To increase the level of processing, reduction of wastage, value addition and promote exports thereby resulting in overall development of agro processing sector.
- 3.3. To extend financial assistance for establishment of new agro-processing units as well as technology upgradation and expansion of existing units in the State in the identified sectors of Agriculture.
- 3.4. To enhance income of farmers through better returns gained through better processing of produce
- 3.5. To create employment opportunities through promotion of agro based industries

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4. Salient features of Bihar Agri Investment Promotion Policy, 2020

- 4.1. The policy provisions under the current policy shall be available to investors in addition to the Bihar Industrial Investment Promotion Policy, 2016, but there shall be no overlapping supports, i.e. investors shall not be eligible to avail same incentives under both policies.
- 4.2. The policy shall provide capital subsidy to the eligible individual investors / entrepreneurs or registered farmer-based companies for setting up / modernization / diversification/ expansion of agro processing units in the identified sectors of Agriculture, in the state of Bihar. The investors/ entrepreneurs may set-up their units as Proprietorship, Partnership firm, Limited Liability Partnership (LLP), Company including Farmer Producer Company (FPC).
- 4.3. Capital subsidy under the said policy is allowed for expansion/modernization of existing projects in the identified sectors, only if the existing capacity of the said project is increased by at least 25% by way of such modernization or expansion or diversification (definition of expansion and modernization same as BIIPP 2016).
- 4.4. The Capital subsidy support shall be entirely credit linked.
- 4.5. The projects with minimum approved project cost of Rs. 0.25 cr. and maximum of Rs. 5 cr. shall be eligible for availing the benefits under this policy.
- 4.6. Bihar Horticulture Development Society (BHDS), Agriculture Department, Government of Bihar will be the nodal agency for implementation and monitoring of BAIPP 2020 in the state.

5. Coverage and Scope

This policy shall be applicable in the entire state and considering the Bihar's leading position across the country in terms of agri produce, the Policy identifies the following seven agribusiness sectors for extending the financial assistance:

SN	Sector*	Indicative processing industries**
1	Makhana	Processed makhana, makhana powder, ready to eat makhana (different flavours), confectionaries, breakfast mix, chips, kheer mix, etc.
2	Fruits and Vegetables	<ul style="list-style-type: none"> • Litchi (Pulp, juice, nectar, beverage, jam, jelly, pulp slabs, etc.); • Guava (Juice, Beverage, Jam, jelly, nectar, ayurvedic medicines etc.); • Banana (Pulp, baby food, banana fiber, packing material, banana flower vegetables (Ready to eat), banana trunk vegetables & pickles); • Potato (Potato flakes, powder, granulated); • Spices - Cryo grinding (All medicinal & Culinary spices); • Tomato (Tomato paste, puree, dehydrated, etc); • Mushroom (canning, drying, etc.); • Tamarind (paste, de-seeded, etc.); • Fruit & Vegetables Fresh / Processed (Frozen, pulp, washed, cut, dried, canned, packaged fruits and vegetables) • Pickle unit (Mixed pickle, mango, lemon, chilli pickle, etc.)
3	Honey	Processed honey for consumption, honey for industrial use (pharmaceutical, food processing, cosmetics, etc.), bee venom, royal jelly, bee-wax, propolis, pollen
4	Medicinal and Aromatic	Medicinal and aromatic plant-based products

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SN	Sector*	Indicative processing industries**
	Plants	
5	Maize	Cattle feed, fish feed, Poultry feed, Corn flakes, corn grits/ corn suji, corn starch, Post-harvest management infrastructure including storage
6	Tea	Modern tea processing units, Teabags, loose tea, compressed tea, Instant tea, bottled and canned tea, processed tea for industrial use (cosmetics, pharmaceuticals, food processing, etc.)
7	Seeds	Seed processing units (cereals, pulses, fruits, vegetables, etc.)
Note: * Government of Bihar may modify the identified sectors under the policy from time to time, as per requirement and the sectors identified herewith shall be considered as priority sector in BIIP also. **List is indicative and all the products coming under the gamut of above identified 7 sectors shall be included under the policy.		
a) Units/ enterprises set up for the purpose of packaging/ repackaging of food items imported from other states or countries shall not be considered eligible under this policy (as mentioned in BIIPP 2016). b) If a unit/ enterprise is setting up two or more kinds of facilities in an integrated manner/for captive use purpose, the facilities would be treated as a single project and combined cost of the facilities would be considered for grant calculation purposes. The classification of the units/ enterprises into eligible units under this policy would be as per the nature of the main/mother facility, i.e. the core facility (as mentioned in BIIPP 2016). c) Units for manufacturing any food item fit for human/ animal consumption which does not contain maize, fruits and vegetables or any processed/preserved items (like pulp concentrate, extract) made from maize/Fruits & Vegetables as its main ingredient would not be considered eligible for getting benefit under this policy (as mentioned in BIIPP 2016). d) In the maize sector, priority shall be given to cattle feed and fish feed units/industries. e) Dedicated ancillary units (packaging, laminates, etc.) at makhana producing districts shall be promoted with targeted support from BIIPP-2016 f) Unit established for processing of by-products of the main agribusiness facility will be considered for a grant only under the BIIPP 2016 (under the non-priority sector) if the end product resulting from the processing of the by-product is not a food product fit for human/ animal consumption (with any exceptions defined above). If the final product is fit for human/ animal consumption it would be categorized as per the allowed sectors (as mentioned in BIIPP 2016). g) In case an existing unit migrates from non-agri based sector to agri-based sector i.e. as identified in Section 5, through capacity expansion and/or facility addition and/or diversification etc., it would enjoy the incentives as provisioned in this policy.		

6. Incentives under Bihar Agri Investment Promotion Policy, 2020

The Policy recognizes the need of capital subsidy to improve the investment prospects in the agribusiness sector / corresponding units in the state.

6.1 Guiding Principles

6.1.1 These provisions / principles shall be applicable to all eligible projects / units under this policy.

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- 6.1.2** This policy shall come into force from the date of its notification. The said date shall be considered as effective date of BAIPP 2020 from which its provisions coming into force and will be applicable till 31st March 2025. Eligible units under the policy shall avail the capital subsidies up to a maximum of 2 yrs. after the end of the policy term, i.e. 31st March 2025.
- 6.1.3** The capital subsidy support to the units falling under the seven identified agribusiness sectors (in clause 5) will be in addition to the wide range of benefits eligible under the Bihar Industrial Investment Promotion Policy, 2016.
- 6.1.4** Projects having procured SIPB (State Investment Promotion Board) stage - I approvals will be eligible for evaluation of their proposals for capital subsidy support under BAIPP . Such investors would apply with requisite documents over online portal developed for the purpose. Investors can also approach the TSG for seeking support towards application to SIPB for the sectors identified under the BAIPP policy.
- 6.1.5** An investor shall not be eligible for applying under this policy for availing capital subsidy beyond 31st March 2025.
- 6.1.6** Online applications will be considered for evaluation on first come first serve basis.
- 6.1.7** Investor applying for benefit under this policy shall provide a Detailed Project Report (DPR) accompanying the Bank Appraisal Report prepared by the scheduled nationalized bank or financial institution approved by RBI/SEBI, which is supposed to extend the term loan to the unit. The appraisal report prepared by the bank/ financial institution shall form the basis for ascertaining the project cost for calculation of incentives.
- 6.1.8** For the purpose of calculation of capital subsidy under this policy, the approved project cost shall mean the project cost as defined in Clause 6.2 and approved by the competent authority. The approved project cost shall be the basis for determining the disbursal amount.
- 6.1.9** In the approved project cost considered for capital subsidy calculation under this policy, the cost of land shall not exceed a limit of 10% of the total project cost, excluding the land cost. While the land development cost would be capped at 2.5% of the total project cost excluding such land development cost. Thus, in the approved project cost either the actual cost of land mentioned in the project report assessed by the bank/ financial institutions or 10% of the total project cost excluding the land, whichever is less, will be considered. This principle shall be followed for examining all investments under this policy.
- 6.1.10** The capital subsidy under this policy shall be credit linked and released in two instalments (linked to installation of P&M – 1st instalment, and at commencement of commercial production/ operations – 2nd instalment) to the Bank / FI extending the term loan to the investor. The subsidy released under this policy shall go to term loan account towards principal component of loan.
- 6.1.11** In case of Scheduled Castes (SC), Scheduled Tribes (ST) and Extremely Backward Castes (EBC) investors, the maximum limit of capital subsidy shall be increased by additional 5% across all categories. For more details, please refer to Clause 5.4.
- 6.1.12** In case of women, differently abled entrepreneurs, war widows, acid attack victims and third gender entrepreneurs, the maximum limit of capital subsidy shall be increased by additional 2% across all categories. For more details, please refer to Clause 5.5.
- 6.1.13** The benefits under this policy shall cease either on the exhaustion of the applicable quantum or on the completion of the eligible period, whichever is earlier. Any unutilized incentive at the end of eligibility period shall lapse. The sanctions to eligible investors would be accorded as per budget availability under each financial year.

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- 6.1.14** Any existing or new unit, expanding its capacity, diversifying, or modernizing during the policy period will be given the benefits as applicable to new units on their incremental approved project cost. To avail the benefits, there must be a capacity expansion/modernization of at least 25% of the capacity of the existing unit (provisions as mentioned in the BIIPP 2016).
- 6.1.15** All the sectors (and the respective processing units) as stated in Section 5 shall be considered as part of priority sector in the Food Processing sector of the Bihar Industrial Investment Promotion Policy, 2016.
- 6.1.16** The time schedule for completion and operationalization of project will be a maximum of 24 months from the date of approval.
- 6.1.17** Other subsidies/grants/soft loans and other benefits as applicable in other schemes shall be valid for Agri industries and infrastructure established in the State of Bihar, however, the upper limit to receive benefit from all the permissible sources shall be capped as per the following specifications:

Sl.	Type / Category of Investor	Capping of incentives
1	Individual – General	50%
2	Individual – SC / ST / EBC	55%
3	Individual - Women, differently abled persons, war widows, acid attack victims and third gender investors	52%
4	FPC (Farmer Producer Companies)	60%

- 6.1.18** In the event of change in ownership or management of a unit, the same shall be intimated by the unit to the competent authority as defined by the Department of Industries from time to time and to the Nodal agency for implementing this policy. If required, a revised Letter/ Eligibility Certificate shall be issued to the unit (in the name of new owner) for balance incentives. The eligibility period shall not be extended under any circumstances and shall continue to be defined with effect from the original date of production.
- 6.1.19** In the event of any change in the shareholding pattern of a unit promoted by SC/ST/ women/differently abled persons/ war widows/ acid attack victims/ third gender entrepreneurs within 5 years of start of the commercial production, the new shareholders should be from the same category. In case the new shareholders are not from the same category, the amount of incentive extended to such units shall become liable to be recovered from the date of availing such incentives along with interest compounded annually @ 18% per annum (as provisioned in BIIPP 2016).
- 6.1.20** If any false declaration is given for the purpose of availing incentives or if any incentives are availed for a unit that was not eligible, the amount of incentives are liable to be recovered from the date of availing such incentives along with interest compounded annually @ 18% per annum. In case of non-payment within the stipulated time, the State Government may recover such amounts including interest as arrears of land revenue (as provisioned in BIIPP 2016).
- 6.1.21** Any attempt to break/ divide or merge units only for the sake of availing higher amount of capital subsidy without substantial operational reasons shall be treated as misrepresentation of facts and will attract penal action as decided by the competent authority (as provisioned in BIIPP 2016).
- 6.1.22** Negative list of industries/sectors which shall not be eligible for any incentives under this policy are stated in –Annexure.XII. These industries/sectors shall not be eligible for any benefit under this policy.

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6.1.23 All matters of interpretation/disputes shall be decided by the Agricultural Production Commissioner/ Development Commissioner, Government of Bihar. Such interpretation/decision shall be final.

6.2 Assistance under this policy

The Policy aims to promote investment in agribusiness units in the state through extending an additional support (apart from those enshrined in the BIIPP, 2016) for the individual investors as well as to create an enabling environment for promoting agribusiness in Bihar.

6.2.1 Capital Subsidy

a) Capital subsidy shall be made available to the individual / FPC investors for the identified sectors as per the following details:

Subsidy/Support	Quantum	Purpose of the support
Capital subsidy* for project cost (land value, land development, plant and machinery, factory building, civil construction, Miscellaneous Fixed Assets) - credit linked	i) for individual investors, Partnership firms LLP, companies - 15% of the project cost (project cost – min. Rs. 0.25 cr. and maximum of Rs. 5 cr.) 1st installment – 50% (after purchase and installation of plant and machinery) 2nd installment – 50% (after commencement of commercial production of the unit / project)	Setting up / expansion & diversification / modernization for agro and food processing units
	(ii) for Farmer Producer Companies (FPCs) - 25% of the project cost (project cost – min. Rs. 0.25 cr. and maximum of Rs. 5 cr.) 1st installment – 50% (after purchase and installation of plant and machinery) 2nd installment – 50% (after commencement of commercial production of the unit / project)	

b) The capital subsidy will be credit linked and will be released to eligible promoters on achievement of defined milestones. The said subsidy shall be calculated against the eligible Fixed Capital Investment (FCI) of the total project cost. The components of FCI eligible for seeking subsidy will include the following components:

SN	Fixed Capital Investment against which subsidy/grant shall be calculated*
1	Land value (registered value of land; in case of leased land, the cost to be excluded from project cost and may be included in operating cost)
2	Land Development
3	Plant and machinery (including imported machinery)
4	Factory building
5	Civil construction
6	Miscellaneous Fixed Assets (MFA): only those which are associated with production line such as DG set, transformer, electrical wiring, packaging unit, bar coding unit, etc.

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*Above mentioned components shall be the base for subsidy/grant calculation, however the Application against the policy, appraisal note from the Bank, DPR, CA's certificate, etc. shall include the complete list of components of Project cost.

c) Ineligible components

- i. The following items under civil construction will be considered ineligible for calculation of subsidy for the project (The list is only indicative and not exhaustive):

Under civil work:

Eligible items	Ineligible items
1. Plant Shed/ Plant Hall	1. Compound Wall
2. Raw material & finished product godowns	2. Internal Road of the unit
3. Machinery foundation of main plant & machinery	3. Approach Road
4. Foundations for boilers	4. Administrative Office Building
5. Land development work	5. Canteen
6. Lab Room	6. Toilets
7. Civil work of Effluent Treatment Plant, Weighbridge	7. Labour Rest Room and quarters for workers
8. Civil work related to utilities such as transformers, DG sets, electricity connection, borewell, water tanks, weighbridge etc	8. Sanitation Room
	9. Security/ Guard Room or enclosure
	10. Warehouse/ storage other than raw material and finished goods
	11. Consultancy Fee
	12. Civil work related to fire fighting

N.B. Government of Bihar will revisit this list from time to time basis

Under Plant & Machinery

Eligible items	Ineligible items
1. Main processing machinery	1. Fuel, consumables, spares and stores
2. Boiler	2. Lab equipment, tools, welding, nuts, bolts, etc.
3. Control panels for main plant & machinery	3. Computers and allied office furniture
4. Parboiling & drying section machinery	4. Transport vehicles
5. Machinery foundation work	5. Erection, installation and commissioning charges
6. Sorting/Grading/Washing line	6. Second hand / old machines / refurbished machinery
7. Packaging machinery	7. All types of service charges, carriage and freight charges
8. Water softener in milk processing, F&V processing units for main plant	8. Expenditure on painting of machinery
9. Supporting equipment/ accessories for main plant & machinery	9. Closed Circuit TV Camera and related equipment
10. Steel structures for main plant & machinery	10. RO, water filters, weighing machines, forklifts etc.
11. Transformer, DG sets, electricity connection related equipment	11. Fire fighting equipment
12. Control Panel for Electricity Line, Voltage Stabilizer	12. Consultancy Fee
13. Weighbridge and its related machineries	13. Stationery items
14. ETP related equipment	

N.B. Government of Bihar will revisit this list from time to time basis

6.2.2 Land availability

- a) BIADA shall create dedicated land banks for agri based industries as mentioned in Section 5.

6.3 Dovetailing with Central and State Government policies and schemes

6.3.1 *Dovetailing with Central Government policies and schemes:* Dovetailing of incentives with the Central Government schemes would be allowed under this policy. In case of grant availed / to be availed by the promoter under any scheme of the Government of India which has a state share or is further linked to the state Government schemes, the approved project cost for the purpose of calculation of incentive for this policy shall be arrived at by deducting the project cost corresponding to the incentives availed from the state Government.

6.3.2 *Dovetailing with State Government policies and schemes:* Dovetailing of incentives with the State Government policy and schemes would be allowed under this policy. It would be done in congruence to the provisions laid out in BIIP 2016. Investors shall have to submit declaration on not having obtained or applied for **capital subsidy for the same component** / purpose / activity from any other Ministry or Department of the Government of India or State Government or their agencies.

6.4 Special Incentive Package for Scheduled Caste and Scheduled Tribe investors

6.4.1 In order to promote Scheduled castes (SC), Scheduled Tribes (ST) and Extremely Backward Castes (EBC) investors in the State, entrepreneurs under the said categories shall avail 5% additional subsidy under the policy subject to the condition that entrepreneurs under these categories shall hold 100% stake in the project.

6.5 Special Incentive Package for Women, Differently abled persons, War widows, Acid attack victims and Third gender investors

6.5.1 In order to promote agribusiness investment amongst the women, differently abled persons, war widows, acid attack victims and third gender investors, entrepreneurs under above categories avail 2% additional subsidy under the policy, subject to the condition that entrepreneurs under these categories shall hold 100% stake in the project.

7. Institutional support

- 7.1. The State Government shall strive to create an enabling environment for improved investment in agro-processing industries. The department of Agriculture shall work in coordination with other concerned departments and stakeholders to ensure this.
- 7.2. The State Government shall promote marketing of agriculture produce, including by setting up a dedicated platform for collecting market information, marketing and brand development for the focused produce (as listed in Section 5) of the State such as raw honey (and other honey products), makhana.
- 7.3. The State Government shall facilitate and oversee contract farming for the identified produce (as listed in the Section 5), between the interested farmers and the agro-processors, to ensure transparent price discovery mechanism.
- 7.4. The State government shall explore the possibility of having Customs services at Raxaul to facilitate smoother export of the agri based commodities including makhana from the State.

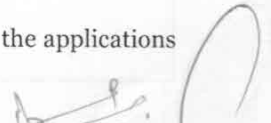
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- 7.5. The State Government shall be supporting dedicated schemes to improve the storage facilities for different crops. The state government shall explore and promote alternative storage models to facilitate warehousing at farmgate levels, for maize and other commodities.
- 7.6. The State Government shall promote formation of Farmer Producer Companies (FPCs) for various produce including the list mentioned in clause 4, to ensure effective backward and forward linkages for the farmers.
- 7.7. The State Government shall strive to obtain GI tag for more crops including makhana and promote branding of the produces based on their nutritional and glyceimic indicators.
- 7.8. The State Government shall promote research and development in the production input interventions including high yielding varieties, harvesting machines and technology transfers.
- 7.9. The State Government shall give priority to makhana production (if feasible in combination with fish cultivation) in settling the new water bodies created under Jal Jeevan Hariyali Abhiyan in the potential districts.
- 7.10. The State Government shall explore RPL (recognition of prior learning) based skill building programme for the manpower involved in various activities including makhana popping, to recognize (and certify) the existing skill set and promote capacity building.
- 7.11. The State Government shall promote setting up of mother plant based downstream industries in the State, for example, promoting paper and textile industries in the state to promote starch units. The State Government shall also explore setting up of these units through joint venture (JV) between the State PSUs and private investors.
- 7.12. A dedicated task force to promote maize based industries in the State of Bihar shall be constituted by the State Government.
- 7.13. The State Government shall explore to establish a NABL accredited food testing laboratory in the State. The food testing laboratory shall be run through a public private partnership model.
- 7.14. The training and capacity building of farmers to improve the quality of produce (as listed in the Section 5) from field to fork (factory) and the proper storage of the produce, shall be carried out through Krishi Vigyan Kendras / BAMETI / Agriculture Universities.
- 7.15. The State Government shall sensitize SLBC (State Level Bankers Committee) for facilitating financial linkages for farmers under KCC coverage. Further, the SLBC shall facilitate adequate financing and bank linkages for farmers and entrepreneurs pertaining to the focused sectors in Section 5.

8. Investor(s) / Applicants and eligibility

8.1. Investor (s) / Applicants

- 8.1.1. Individual investors / LLPs/ Partnership firms/ entrepreneurs and Farmer based registered companies or Farmer Producer Companies shall be eligible for financial assistance under this policy. Units with common partners/ directors would not be allowed to avail the assistance under this policy for more than once.
- 8.1.2. Government of Bihar has decided to earmark requisite funds for extending benefit of BAIPP 2020 to SC, ST, EBC, Women, Third Gender, Differently abled, Acid attack victim. Therefore, subject to meeting the basic eligibility criteria, SC / ST /EBC beneficiaries will be given preference in sanction of the projects under the policy to the extent of earmarked fund allocation for each category.
- 8.1.3. The Investor / Applicant would be responsible for the following:
 - a) Read all the policy related documents and details carefully and submit the applications as per the requisite guidelines.



- b) Formulate the Detailed Project Report (DPR) and ensure timely execution of the project as per the submitted schedule of implementation in the application format.
- c) Ensure timely and judicious end-usage (as decided) of the finance and grant procured for the project and ensure timely payback and profitability.
- d) Obtain statutory approvals/clearances including environmental clearances, which are prerequisite for commencement and operation of the Project.
- e) Achieve financial closure and ensure timely completion of the project in specified timelines.
- f) Own and maintain the enabling infrastructure and common facilities.
- g) Maintain proper accounts of the project implementation and the maintenance of infrastructure and common facilities after commissioning of the project.
- h) Report to the GoB- BHDS the timely progress of project (Submit due progress report with pictures / photographs of site) and facilitate monitoring and inspection, as and when required.
- i) Support the value addition in identified commodity (as mentioned in Section 5) and ensure benefits to the participating farmers and consumers, thereby making it a respectable business.
- j) The selected investor will adhere to all the Terms and Conditions signed in the agreement with BHDS, Department of Agriculture, Government of Bihar.

9. Eligibility

- 9.1. The applicant should have a sound financial background. The net worth of the applicant(s) should not be less than the grant amount sought.
- 9.2. The project should not in commercial production before applying under BAIPP 2020.
- 9.3. Date of application for subsidy should not be later than the date of installation/ erection & commissioning of plant and machinery.
- 9.4. The project proposals being submitted to BHDS under this policy are required to be duly appraised by the bank/financial institution and avail term loan. The term loan from the Bank/Financial Institution should not be less than 20% of the project cost.
- 9.5. Project Appraisal Report from the Bank / Financial Institution must contain all the project components for which the capital subsidy is sought.
- 9.6. The date of the commercial production of the proposed project shall not be prior to the date of submission of application.
- 9.7. The land for the project shall be arranged by the applicant either by purchase or on lease of at least 30 years and it should be registered in the name of the proposing unit.
- 9.8. Any investor / applicant who has availed financial assistance for a project under this policy of Government of Bihar, shall not be eligible to apply for another project under same policy until one month after operationalization of earlier project.
- 9.9. The proposals, meeting the cut off score of at least 60% as per the criteria for assessment in Annexure - XI, will be considered eligible subject to fulfillment of other conditions prescribed in the policy guidelines. The proposals will be selected in order of merit on a monthly basis till the time number of projects as per the annual targets gets exhausted. Further, the proposals will be selected in order of merit of total marks (descending order of total marks).

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10. Policy Implementation, Monitoring and Grievance Redressal

10.1. Policy Implementation

10.1.1. Bihar Horticulture Development Society

- a) Bihar Horticulture Development Society (BHDS), Agriculture Department, Government of Bihar shall be the nodal agency responsible for implementation BAIPP 2020 in the State. BHDS, as the nodal agency for this policy may revise the provisions and guidelines with inclusion /modification/ deletion through executive order looking to the changing circumstances.
- b) The Joint Director (Horticulture) / Deputy Director (Horticulture), BHDS shall be the nodal officer for this policy under the guidance and supervision of Director Horticulture cum Mission Director, Bihar Horticulture Development Society, Government of Bihar.
- c) Department of Industries, Government of Bihar shall forward the list and details of the projects (falling under sectors mentioned in Section 5) which have received SIPB – I sanctions, to the Agriculture Department / BHDS for further assessment of their eligibility under BAIPP 2020.
- d) BHDS will periodically review the progress of the projects under the Scheme.
- e) Pre and post inspection would also be undertaken by the BHDS officials / Technical team to find out the physical, financial and operational progress as and when required.

10.1.2. Project Monitoring Committee (PMC)

- a) A Project Monitoring Committee (PMC) has been constituted for scrutiny of the proposals received and providing clearances on release of capital subsidy under this policy to the applicant investors. The constitution of the PMC shall be as follows:

SN	Designation	Status
1	Principal Secretary / Secretary, Agriculture Department, GoB	Chairman
2	Director, Directorate of Agriculture, GoB	Member
3	Director cum Mission Director, Bihar Horticulture Development Society, GoB	Member
4	Representative from Finance Department (not below the rank of Joint Secretary)	Member
5	Representative from Industries Department (not below the rank of Joint Secretary)	Member
6	Representative from NABARD	Member
7	Representative from APEDA	Member
8	Joint Director (Horticulture) / Deputy Director (Horticulture) cum Nodal Officer, Bihar Horticulture Development Society	Member Secretary

9 Technical experts of the concerned agribusiness sector to be invited as nominated members (maximum of two per sector)

- b) After the investor's project / unit attains the SIPB stage – I sanction, Project Monitoring Committee, constituted under this policy, shall undertake subsidy sanction and disbursement decision based on the applicant's eligibility as per this policy's conditions. The decision taken by the PMC shall then be communicated to Industries Department and the investor(s).
- c) BHDS shall place Technical Support Group (TSG) to facilitate investors under this policy and to support PMC and BHDS in scrutiny of the proposal, subsidy calculation and disbursement as per the provisions of BA-IPP 2020.
- d) BHDS would act as the single contact point for the investors regarding claims of eligible capital subsidy under this policy and will also facilitate investors in the sectors supported under this policy getting support under BIIPP 2016.

10.1.3. Technical Support Group

- a) Towards effective and timely implementation of the projects, BHDS would engage Technical Support Group (TSG) to assist the implementation of said scheme. The expenses for TSG promotional activities, office and travel expenses will be met from the allocation of the grant-in-aid for the scheme.
- b) The TSG will have the following role:
- i. To assist BHDS in organizing workshops/media campaigns aimed at sensitizing the potential stakeholders about the scheme.
 - ii. To assist the BHDS in inviting applications for projects under the Scheme.
 - iii. To assist BHDS in providing support to investors/applicants in guiding towards SIPB Stage – I clearance who would apply prior to Stage-I clearance.
 - iv. To sensitize SIPB – I stage cleared investors to apply under BAIPP 2020 and hand hold them for the same.
 - v. To assist BHDS in selection of projects through evaluation/appraisal of techno-feasibility reports and DPRs submitted for projects. Appraisal of the DPRs will include examination of financial viability and sustainability of Ownership & Management structure of the projects.
 - vi. To assist in the evaluation of any amendments to the projects/DPRs.
 - vii. To assist the investors in achieving financial closure and obtaining necessary clearances from various authorities for the Project.
 - viii. To assist BHDS in release of the grant under the Scheme.
 - ix. To monitor and report the progress of the projects to BHDS periodically.
 - x. To maintain and update the database of the projects on monthly basis.

10.2. Policy Monitoring and Grievance Redressal

10.2.1. The implementation of the policy will be reviewed from time to time basis and necessary facilitation and course correction shall be undertaken as found necessary to achieve the objectives of BAIPP 2020. The PMC with support from TSG shall undertake implementation and monitoring of the sanctioned projects / units and facilitate grievance redressal.

10.2.2. 'Agribusiness Investor facilitation desk' shall be established in BHDS to provide handholding support to the investors at various stages of application / clearances from concerned authorities and liaising with the related agencies as part of Government's effort to ensure Ease of Doing Business.

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10.2.3. The grievance redressal in regard to this policy will be done under the purview of the Bihar Lok Shikayat Nivaran Adhikar Adhiniyam, 2015. Additionally, BHDS will develop web-based interaction mechanism where suggestions and complaints can be directly addressed to the Agricultural Production Commissioner/Development Commissioner, Government of Bihar. All the matters of interpretation / disputes shall be decided by the Agricultural Production Commissioner (APC), Agriculture Department / Development Commissioner, Government of Bihar.

10.3. General Conditions

10.3.1. Following general conditions shall be applicable for availing the capital subsidy under this policy:

If any false declaration is given for the purpose of availing incentives or if incentives are availed for a unit that was not eligible or any violation of the condition of BAIPP 2020, the amount of capital subsidy is liable to be recovered from the date of availing such benefit along with the interest compounded annually @ 18% per annum. In case of non-payment within the stipulated time, the State Government may recover such amounts including interest as arrears of land revenue (or as provisioned in BIIPP 2016).

11. Application submission

11.1. Applicants seeking financial assistance are required to submit their applications to the Bihar Horticulture Development Society in prescribed format (Annexure I) with the enclosures /documents including the information/documents covered in Annexure-III along with following documents:

- a) Application in the prescribed format. (Annexure- I).
- b) Bank certified Detailed Project Report (DPR) consisting of technical, commercial, financial and management aspect of the project including the proposed level of investment including the estimated project cost, the proposed means of finance and the number and type of food processing units along with complete details.
- c) Final term loan sanction from any Bank/ Financial Institution registered with Reserve Bank of India (RBI).
- d) A detailed appraisal note from the Bank / Financial Institution registered with Reserve Bank of India (RBI).
- e) Certificate of incorporation/ registration of the applicant firm, Memorandum and Articles of Association in case of Company/ Bye laws of the Society, Co-operative, Registered partnership deed, etc.
- f) Bio-data/background/ experience of the project proponent(s).
- g) Documents in support of net-worth of the applicant and also promoter(s) / proposed shareholder(s) of project.
- h) Annual reports and Audited Financial Statement of Accounts of the applicant company/cooperative/ Partnership/etc. for last three years.
- i) Documents in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 30 years. The proposals having ownership and possession of suitable land with Change in Land Use (CLU) for the project will be given preference.

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j) Undertaking by project proponent/applicant as per Annexure-II

12. Screening of proposals and disbursal of capital subsidy

12.1. The PMC constituted by BHDS will undertake scrutiny of the applications received and provide clearances on release of capital subsidy. The criteria for evaluation of applications by PMC is given at Annexure-XI. A proposal would have to obtain a minimum of 60 marks in order to become eligible for consideration of capital subsidy. Monthly meeting of PMC shall be conducted for scrutiny of applications/proposals received and sanction capital subsidy instalment release.

12.2. PMC would further sanction capital subsidy release (as per the prescribed instalments) based on the requisite documents against the milestones (as given in the next section) and recommendation from BHDS's technical committee. The said Technical Committee has been constituted by BHDS to undertake site visits to the project site once the investor applies for capital subsidy release. The Technical Committee includes:

SN	Designation
1	Joint Director (Horticulture) / Dy. Director (Horticulture)
2	Not below the rank of Assistant Director Agriculture Engineering, Directorate of Horticulture
3	Technical Support Group (TSG) member

The technical committee shall conduct the site visit and submit the site inspection report along with the recommendation for due capital subsidy instalment release to PMC.

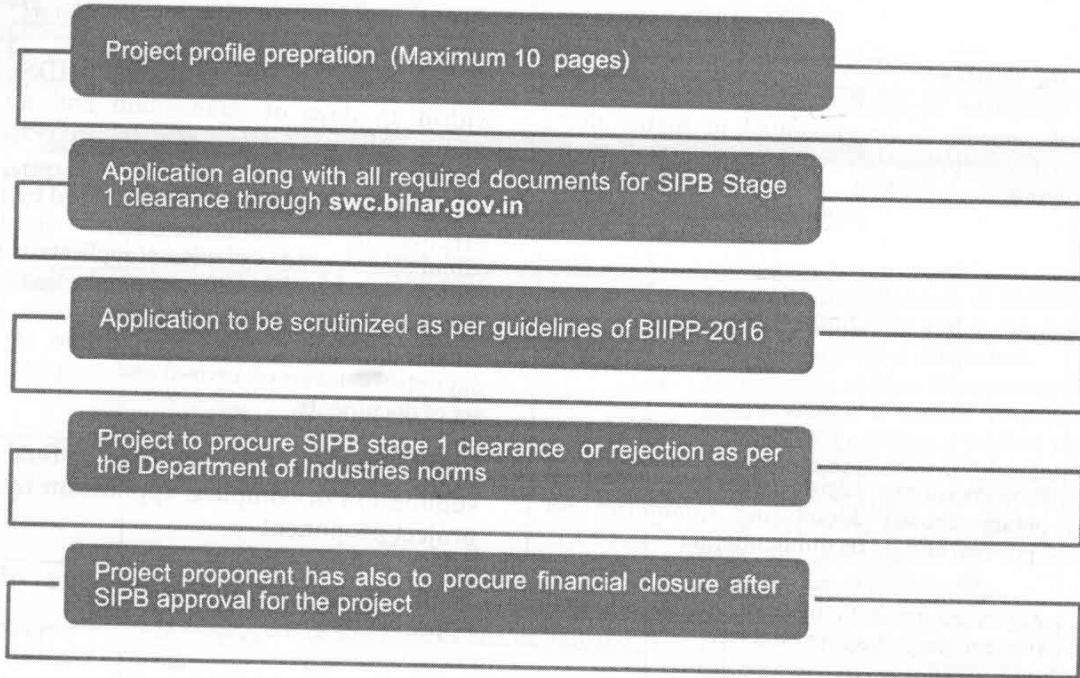
12.3. Application Process:

Pre- SIPB Stage: Assistance would be provided to applicants who apply/contact prior to approval at SIPB-stage 1

- Providing complete information about BIPP 2016 & BAIPP 2020 and its application process
- Assistance in providing support in project profile preparation and financial linkage
- Assistance in product and technology selection
- Assistance in awareness about statutory clearances required for the project

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SIPB Approval Stage :Facilitating SIPB approval for (New unit/Expansion/Diversification/Modernization)



Checklist of documents for Stage 1 clearance under BIIPP 2016

- Applicant's Authorisation
- Proof of Type of Incorporation*
- PAN Card of Firm/Director/Proprietor*
- Aadhar Card of Unit User*
- Latest Net-worth Statement of Firm/Undertaking
- Photo Identity Proof of Authorised Signatory*
- Permanent Address Proof of Authorised Signatory
- Present Address Proof for all Authorised Signatory/Proprietor
- Certificate of Incorporation (in case of Company)
- MoA&AoA (in case of Company)
- Bye-laws/ Deed (in case of Cooperatives/Societies/Trust/Partnership Deed)
- PAN Card of the organization*
- Audited Financial Statements (Balance Sheet & Profit & Loss account) of the organization (for last 3 years for Existing Firms & latest for New Firms (if available))
- IT Return of the organization (for last 3 years for Existing Firms & latest for New Firms (if available))
- Power of Attorney/Affidavit/Board Resolution of Organization for the Authorized Signatory (not for proprietorship firms)*
- Project Profile (Maximum 10 Pages)*
- Land Documents (if available)

*Mandatory documents

After approval of SIPB stage 1 and sanction of the term loan from bank the firm would be eligible to apply under BAIPP-2020 policy.

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Post SIPB & BAIPP stage: Approval Process Under Bihar Agri Investment Promotion Policy 2020

Steps	Particulars	Timeline
Step 1	Complete application along with requisite documents to be submitted to BHDS after SIPB Approval and financial closure from bank	<ul style="list-style-type: none"> Appraisal of application at BHDS within 15 days of submission and a status update on the same to project proponent Applicant to address the concerns raised by BHDS within a month (maximum) and submit the upgrades / revised application with documents. This will be treated as a final submission of application by applicant. Final appraisal of application within 15 days of submission of revised and complete set of documents.
Step 2	Projects with qualifying marks to be presented before Project Monitoring Committee for approval and its recommendation	<ul style="list-style-type: none"> Within 45 days from the date of final submission of complete application by project proponent
Step 3	Approved projects by PMC to be informed through project approval letter	<ul style="list-style-type: none"> With one week from the date of approval by PMC

Checklist of documents for approval under BAIPP 2020

- Duly signed application format as per prescribed format in Annexure - I. *
- SIPB-I clearance under BAIPP 2016. *
- Certificate of incorporation/ registration of the applicant firm, Memorandum and Articles of Association in case of FPC/ Bye laws of the Co- operative, Registered group, etc. *
- Bio-data/background/ experience of the project applicant. *
- Annual reports and Audited Financial Statement of Accounts of the applicant cooperative/ Partnership/Farmer Producer Companies (FPCs), etc. for last two years. *
- Self-attested English/ Hindi version of land documents for the project in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 30 years. *
- Change in Land Use (CLU) permission for the project for the said land from the competent authority. *
- Certificate from lending Bank/ FI that the facility has not commenced commercial operations as on the date of issue of EOI of application or the date of bank certificate, whichever is later. *
- Sanction letter of term loan from bank / financial institutions*
- Appraisal report from Bank / Financial Institution*
- An undertaking to be furnished by the applicant as per Annexure II. *
- MoU/ Agreement with farmers. (We may exempt if not mandatory)
- Self-attested copy of a PAN/GSTIN card of applicant. *
- Item wise and cost wise details of Technical civil works.
- List of Manufacturers/ Suppliers of P&M (enclose quotations).
- Availability of Raw Material in the Catchment Area - provide details such as Adequate Volume, Wider Mix of Raw Materials, Days of Operation in a Year along with supporting data along with authentic source. (supporting document if any viz State Govt./ NHB / etc) *
- "Consent to Establish" for the project from Bihar State Pollution Control Board.*
- NOC for extraction of Groundwater from Bihar State Pollution Control Board.*
- Blue Print of the building plan duly signed by the concerned authority.*
- Approval and sanction of electricity Connection from Bihar state Power Holding Corporation Ltd.*
- Documentary evidence regarding the existing registration / association with any Government agency. *
- Copy of Board resolution/certificate from Board of Directors/promoters (as applicable) authorizing

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one of the directors/partners as authorized signatory to sign documents pertaining to the application.
*Mandatory Documents

Subsidy claim (1st Instalment) Stage :Application, Approval and Release of 1st instalment

Steps	Particulars	Timeline
Step 1	Submission of "Subsidy claim form" along with all required documents for release of 1st instalment under BAIPP 2020 after installation of plant & machinery	• As per project milestone and development
Step 2	Appraisal of documents by TSG	<ul style="list-style-type: none"> • Appraisal of application at BHDS within 15 days of submission and a status update on the same to project proponent • Applicant to address the concerns raised by BHDS within a month (maximum) and submit the upgrades / revised application with documents. This will be treated a final submission of application by applicant. • Final appraisal of application within 15 days of submission of revised and complete set of documents.
Step 3	Site inspection of the unit by the designated team	• Within 30 days from the date of final submission of complete "subsidy claim form" by project proponent
Step 4	Submission of report with recommendation to PMC for sanction	• With one week from the date of site inspection
Step 5	If recommendation approved by PMC, grant will be released	• Within 30 days of PMC approval

Checklist of documents for 1st instalment release

- Duly notarized surety bond – to be executed by the beneficiary company on non – judicial stamp paper of not less than Rs. 1000/-
- Bank certificate certifying that they have released 50% of term loan and have no objection on release of 1st instalment of grant being provided by the Stat
- Chartered Accountant Certificate and self-attested– Actual expenses incurred on the project components and also means of finances and 50% or above utilization of promoters' contribution & term
- Certificate of Chartered Engineer (Civil) for technical civil works indicating item wise progress, cost, quantity, manufacturer/ supplier and comment on quality annexed with colour photographs (with date stamps) of the project site (Annexure G)
- Certificate of Chartered Engineer (Mechanical) for plant & machinery indicating item wise progress, cost, quantity, manufacturer/ supplier and comment on quality annexed with colour photographs (with date stamps) of the project site (Annexure H)
- Bank subsidy reserve fund account details of the bank account for the organization on letterhead of the bank
- Site inspection report by the team to ascertain the physical progress of the project
- Any other condition(s) which may be specified from time-to-time
- Compliance of conditions imposed in the approval letter of the grant-in-aid if any.

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Subsidy claim (2nd Instalment) Stage: Application, Approval and Release of 2ndinstalment

Steps	Particulars	Timeline
Step 1	Application along with all required documents for release of 2nd instalment under BAIPP 2020 after commencing commercial production	-
Step 2	Appraisal of documents by TSG	<ul style="list-style-type: none">• Appraisal of application at BHDS within 15 days of submission and a status update on the same to project proponent• Applicant to address the concerns raised by BHDS within a month (maximum) and submit the upgrades / revised application with documents. This will be treated a final submission of application by applicant.• Final appraisal of application within 15 days of submission of revised and complete set of documents.
Step 3	Site inspection of the unit by the designated team	<ul style="list-style-type: none">• Within 30 days from the date of final submission of complete "subsidy claim form" by project proponent
Step 4	Submission of report with recommendation to PMC	<ul style="list-style-type: none">• With one week from the date of site inspection
Step 5	If recommendation approved by PMC, grant will be released	<ul style="list-style-type: none">• Within 30 days of PMC approval

Checklist of documents for 2nd instalment release

- Request Letter from the applicant for release of 2nd Instalment of the grant
- Utilization certificate, duly certified by C.A. and countersigned by the Bank and promoter of the beneficiary company
- Chartered Accountant Certificate with self-attestation- Actual expenditure incurred on the project showing the means of finances and 100% utilization of Promoters' Contribution, 100% of Term Loan and 1st installment of released grant
- Bank Certificate – certifying that they have released 100% term loan and 1st installment of grant released by the State. They have no objection in releasing 2nd installment of grant being released by the State
- Certificate of the Chartered Engineer (Civil) for Technical Civil Works indicating item wise progress, cost quality, manufacturer/ supplier and comment on quality with colour photographs (with date stamps) of the project site
- Certificate of the Chartered Engineer (Mechanical) for Plant & Machinery indicating item wise progress, cost quality, manufacturer/ supplier and comment on quality with colour photographs (with date stamps) of the project site
- Consent-to-Operate from the Bihar State Pollution Control Board
- FSSAI certificate (not required for feed units)
- Certificate from Inspector of Factories (Factory License)
- Certificate of Labour Inspector (Labour License)
- Certificate from Inspector of Boilers (If applicable)
- Any other condition(s) which may be specified from time-to-time
- Compliance of conditions imposed in the approval letter of the grant-in-aid if any

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13. Capital subsidy payment milestones

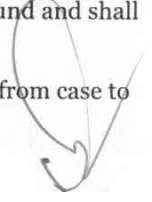
The release of the capital subsidy shall be done in two instalments as described below:

Instalment	Amount	Conditions	Documents to be submitted
1 st	50% of approved capital subsidy	50% of the investors' contribution and 50% of the term loan have been utilized and after purchase and installation of plant and machinery.	<ul style="list-style-type: none">• As mentioned in clause 11.1 above• Surety Bond (Annexure-VIII) to be executed by the investor on a Non-Judicial stamp paper of not less than Rs.1000, duly notarized and signed by two independent witnesses (other than promoters of applicant) along with Board resolution/certificate from Board of Directors/promoters of applicant (as applicable) authorizing one of the directors/partners as authorized signatory of documents.• Statement indicating utilization of 50% of investor's contribution duly signed by the investor and countersigned by the CA (Annexure-IX).• Details of unsecured loan (along with PAN numbers of lenders) or bridge loan, if any, duly certified by Chartered Accountant and countersigned by the investor are to be given (Annexure-V).• Certificate from Chartered Engineer (Civil) for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the investor (Annexure-VI).• Certificate from Chartered Engineer (Mechanical) for plant and machinery indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the investor (Annexure-VII).• Certificate from the concerned bank/ financial institution which has sanctioned and disbursed term loan for the project certifying the disbursed 50% of the total sanctioned term loan and the same being used on the approved components; and that it has no objection for disbursement of 50% of the subsidy being released by the Government of Bihar (Annexure-IV).• Inspection report of the BHDS's technical team based on site visit recommending release of the installment.• Any other condition(s) which may be

<p>2nd</p>	<p>50% of approved capital subsidy</p>	<p>100% of the investors' contribution and 100% of the term loan have been utilized and after commencement of commercial production of the unit / project</p>	<p>specified from time-to-time.</p> <ul style="list-style-type: none"> • Statement indicating 100% utilization of first installment of grant duly signed by the investor and countersigned by the CA (Annexure-IX). • CA certificate for actual expenditure on each of the components of the project duly certified by the investor indicating utilization of 100% of term loan and 100% investor's contribution / equity. • Valid Consent to Operate from Pollution Control Board, Factory license, Labour license, FSSAI certificate • Certificate from Chartered Engineer (Civil) for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the investor (Annexure-VI). • Certificate from Chartered Engineer (Mechanical) for plant and machinery indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the investor (Annexure-VII). • Certificate from the concerned bank/ financial institution which has sanctioned and disbursed 100% term loan for the project certifying that it has no objection for disbursement of remaining 50% of the subsidy being released by the Government of Bihar. • Declaration of completion of the project duly certified by the Bank. • Certificate for commencement of commercial production (UAM). • Recommendation of BHDS's Technical team after site visit certifying the fulfillment of conditions as per guidelines. • Any other condition(s) which may be specified from time-to-time.
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14. Time Schedule for the project implementation

- 14.1. The time schedule for completion and operationalization of project will be a maximum of 24 months from the date of approval however the instalment releases will not be timebound and shall depend on the completion of the milestones as defined in Section 13.
- 14.2. Ideal Schedule for release of grants-in-aid may be the following (however it may vary from case to case basis based on the project conditions and BHDS observations)

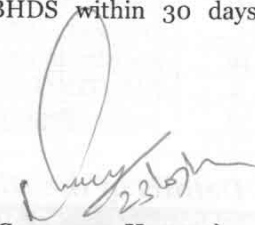


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SN	Particulars	Maximum Time period
1	Application by investor for release of 1st installment	6 months from the date of approval by PMC on application for assistance under BAIPP 2020
2	Application by investor for release of 2nd installment	12 months from the release of 1st instalment

14.3. The investor shall make all possible efforts to complete the project as per the stipulated timelines committed to while seeking approval for the project. In case of non-adherence to stipulated timeline, except in case of force majeure or reasons beyond the control of investor, penalty may be imposed.

14.4. In the event of investor withdrawing from executing the project and the project not being completed by the investor for any reason, the subsidy amount released will be returned by the investor along with interest (as per BFR) accrued thereon to BHDS within 30 days of communication of the order for refund of such grant.



(Dr. N. Saravana Kumar)
Secretary, Agriculture Department
Bihar, Patna

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15. Annexures

Annexure – I

Application Form for Agribusiness Investment Promotion Scheme

1. Applicant Details:

SN	Particulars	Details
I	Name of individual investor / entrepreneur / Farmer Producer Company	
II	Contact Details	Address: Tel. & Fax No.: Mobile No.: Email id:
III	Legal status of the applicant (Cooperative, Producer Company, Society, etc.)	
IV	Registration No./CIN	
V	PAN/TIN/TAN	
VI	Aadhar Registration No.	

2. Details of the Director(s)/Promotor(s)/Partner(s)

SN	Name of Promoter(s) / Partner(s) / Director (s)	Address	Tel/Fax No./ Mobile/Email	Aadhar No.	PAN No.	Shareholding pattern	Networth

Please add additional rows, if needed.

3. Experience of the Applicant Entity in Food / agro produce processing:

SN	Name of lead Applicant Entity	Details of Experience	Details of Turnover (year wise)	Supporting Document attached, if any (Yes/No)

4. Profile of the Proposed Processing Unit:

4.1 Details of the proposed project:

SN	Particulars	Details
i.	Name of the Project	
ii.	Product(s) / By product(s)	
iii.	Location of the project	
iv.	Capacity of the project	

4.2 Details of location of proposed processing unit to be set up:

SN	Particulars	Details
i.	Proposed location of the project components	
ii.	Area of Land required (in acres)	
iii.	Status of Possession (Owned/leased)	
iv.	Status of Land Use Conversion (CLU)	
v.	Proof of water and power connection	
vi.	Proof of availability of Approach Road	
vii.	Coordinate Details (Latitude & Longitude)	
viii.	Raw material to be sourced/handled	

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4.3 Proposed core facilities of the processing and packaging project

SN	Type of facilities proposed to be created (indicative list)	No.	Total Capacity (MT, MT/Hr., where ever applicable)	Built-up Area	Estimated Investment	No. of Days of operation of each facility in a year
i.	Storage at Farm level					
ii.	Collection center (CC)/ Pack House					
iii.	Processing infra					
iv.	Value addition infra					
v.	Sorting, Grading & Packing facility					
vi.	Transport Infra					
vii.	Crates, rakes					
viii.	Medium/large scale storage infra					
ix.	Others (if any)					

5. Project financials and Business Plan:

5.1 Estimated Project Cost Details (with break-up of all components separately)*

SN	Items	Amount (Rs. crore)
1	Fixed Capital Investment	
1.1	Land	
1.2	Land Development	
1.3	Plant & Machinery (including imported machinery)	
1.4	Factory Building	
1.5	Civil Construction	
1.5.1	Civil construction excluding ineligible components as mentioned in section 5.1.2	
1.5.2	Other Civil Construction	
1.6	Misc. Fixed Assets	
1.6.1	Misc. Fixed Assets (MFA) associated with production line*	
1.6.2	Other MFA	
1.7	Preliminary & pre-operative expenses	
2	Margin money for working capital	
3	Other items not mentioned above	
4	Contingency	
	Total	

*As per the guidelines, the subsidy under the scheme shall be calculated against 1.1, 1.2, 1.3, 1.4, 1.5.1, 1.6.1 only)

5.2 Proposed Means of finance (with break-up of all components separately)

Source	Amount (Rs. Crore)
Applicant's contribution / equity	
Bank loan	
Subsidy from BHDS	
Unsecured Loan/Bridge Loan	
Others (if any)	
Total	

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5.3 Basic Revenue Projections

Item	Year 1	Year 2	Year 3	Year 4	Year 5
Days of operations of each of the core facilities					
Revenue earning from different facilities					
Turnover					
Cost of operations					
Gross profit					
Profit before taxation					

6. Financial Parameters (as per Bank Appraisal Note):

SN	Particulars	Details (Ratio/%)	Ref Page No. in DPR
i.	Internal Rate of Return (IRR) (a) With grant (b) without grant		
ii.	Avg. Debt Service Coverage Ratio (DSCR)		
iii.	Break Even Point (BEP)		
iv.	Debt-Equity Ratio		

7. Implementation Schedule:

SN	Item of Work	Date of Implementation	Date of completion

8. Other Details:

Proposed strategy/methodology for building supply chain to ensure fair & remunerative price to farmers and affordable price to consumers	
Available raw material in the catchment area indicating source of data	
Seasonal availability of raw materials indicating source of data	
Use of innovative and environment friendly technology	
Estimated turnover of the proposed processing units covered in the project	
Any other relevant details / documents	

9. Outcome of the project:

- 8.1 No. of farmers expected to be benefitted:
- 8.2 Purchase and sale price of the produce – (to indicate farmer & consumer benefits):
- 8.3 Capacity utilization of facilities created (- in MT per annum):
- 8.4 Employment Generation Projections
 - a. Direct Employment (In No):
 - b. Indirect Employment (In No):

10. Details of renewable/ alternate energy sources including solar energy, if any, proposed to be used for operating the project including inter alia, details of power generation.

Date:
Place:

Encl: List of documents attached.

Signature
Name and Designation
Seal of the Organization




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Annexure – II

UNDERTAKING

I.....(Name of the Director/Partner/etc.) son of Mr.....(father's name) resident of(residential address) do hereby solemnly affirm and declare/undertake as under.

1. That I am director/partner of M/s(name of applicant) having its Registration no.and Registered Office at(office address of applicant).

2. I hereby make application and I am duly authorized in my own right/by management vide its resolution no.dated.....to apply and sign all required documents including this undertaking on behalf of.....(Proprietorship, Partnership firm, Limited Liability Partnership (LLP), Company including Farmer Producer Company) named as; and am fully aware of the facts relating to the setting up of project at Survey / Plot No., Village....., Tehsil....., District.....State, PIN code..... (location of the main facility) for(activities to be undertaken by project) and application is being made to the Bihar Horticulture Development Society under the Bihar Agri Investment Promotion Policy, 2020.

3. That the term and conditions of the above scheme of Government of Bihar under which an application is made by the applicant have been properly read and understood by me and I affirm that the project / proposal comply with all the terms and conditions of the approval letter and provisions enshrined in the scheme guidelines.

4. That the proposed activities to be undertaken by the project / proposal are covered under the above scheme of GoB and no part of the scheme / infrastructure of the project is designed or assigned to be used for any activity other than the activities specified in the application at present or in the near future.

5. It is certified that(name of the Applicant) has not obtained or applied for capital subsidy for the same project, component, purpose or activity from any other Ministry or Department of the Government of India or Government of Bihar or their agencies/organizations.

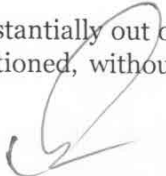
6. It is certified that as the applicant itself has not availed any financial assistance under any scheme of Bihar Horticulture Development Society in the past from GoB (if availed, the details shall be furnished separately).

7. I also solemnly affirm/undertake that the proposed project components in the application are a completely new activity and not a pre-existing activity or nay component thereof.

8. In case of concealment of any facts in this regard, the BHDS, Government of Bihar would have rights to reject / cancel my application / project out right at any stage.

9. I will meet any shortfall in means of finance due to less admissibility of grant or any future reduction in grant – in –aid or any escalation caused in the cost of the project.

10. I shall not dispose-off or encumber or utilize the assets created wholly or substantially out of government grant for purpose other than those for which they have been sanctioned, without obtaining the prior approval of the sanctioning authority of grant-in-aid.



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11. In case of non-implementation/delayed implementation of the project the Government of Bihar will have absolute right in cancelling the approval granted and also recall the grant released, if any, along with interest as per the BFR as amended from time to time.

12. I fully understand that the subsidy under the scheme will be released as per the defined payment norms and therefore the project will be completed in all respects within the due time period, failing which the project will be terminated and the grants released so far will be recalled along with interest as per the BFR as amended from time to time.

13. In case failure to operate the project for at least three years after commencement of commercial operation, I shall return the entire grant-in-aid with interest as per the BFR as amended from time to time.

14. User charges/hiring rates of the facilities created under the project will be disseminated to the public including uploading of the same on the website of the project/organization. A copy of the same will also be made available to the BHDS.

15. I also undertake that all the information furnished in the application and the DPR with respect to the eligibility conditions, etc. are true and correct to the best of my knowledge and belief and nothing material has been concealed therefrom.

Date:.....
Place:.....

Signature of the Applicant



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Annexure - III

The list of the Points / Information to be covered in the application

1. Profiles of the applicant investor / organization

- 1.1. Names and brief profiles of the proposed promoters along with their contact details.
- 1.2. Indicate the nature and location of existing operations of the Promoters.
- 1.3. Audited balance sheets for last 3 years and current year audited balance sheet or Chartered Accountant (CA) Certificates that would establish the net worth of each of the promoters / organization along with supporting documents as mentioned in Para-4 & 5 of this Annexure. In case of companies, CA certificates need to be certified by their statutory auditors.
- 1.4. A brief note as to why the promoters are keen to undertake the Agro Processing Unit, their vision etc.
- 1.5. Any other relevant information that would establish the credentials and suitability of the promoters / organization in the context of the Scheme.

2. Profile of the Proposed Project

- 2.1. Rationale for proposed project/location in terms of availability of agricultural produces and marketable surplus, with focus on perishable produces.
- 2.2. Proposed Area and availability of requisite land for establishment of Agro Processing Unit.
- 2.3. Selection of site needs to be justified in terms of connectivity and availability of basic infrastructure including power, water, approach road etc.
- 2.4. In case of land being available with investor, proof of possession of land in form of sale deed/lease deed (CLU if applicable).
- 2.5. Details of the proposed core processing facilities and rationale for their selection in terms of availability of raw materials/market and type of food processing units being targeted.
- 2.6. Details of proposed enabling basic infrastructure including requirements of basic utilities like power, water, effluent treatment along with rationale in terms of overall business plan
- 2.7. Details of proposed non-core infrastructure and their justification
- 2.8. Above details for various project components should include area required, estimated capacities and costs for various facilities
- 2.9. Proposed strategy/methodology for building supply chain to ensure supply of raw materials to the food processing units, including estimated quantities
- 2.10. Estimated turnover of the proposed agro processing industry units covered in the project, after successful execution of the project
- 2.11. Estimated direct and indirect employment generation out of implementation of the project, and other impact on the industry and farm produce in the project area such as no. of farmers would be benefited, quantum of agri-horti produce to be handled and also processed per year in the cluster including in the agro processing units etc.
- 2.12. Any other related information.

3. Project Financials and Business Plan

- 3.1. Summary of estimated cost of each of the eligible components of the project for funding by Government as outlined in the guidelines
- 3.2. Proposed means of finance to fund the project: equity, debt etc
- 3.3. The amount of grant support needed for the project, as per the Scheme
- 3.4. Tie-ups with Financial Institutions/Banks, if any, for funding of the Project
- 3.5. Proposed Business Plan –Estimated revenue sources and assumptions, Estimated operating costs and assumptions, Projected profit and loss statements, balance sheets and cash flows based on these assumptions
- 3.6. Key financial indicators such as IRR, DSCR based on above financial assumptions

4. Documents in support of net worth:

The net worth will be calculated as follows:

(I). In respect of Pvt. Ltd./ Public Ltd. Companies:

- a) The net worth will be ascertained based on the paid-up share capital of the company and reserves created out of profits.
- b) Revaluation reserves only in respect of land & building may be considered for ascertaining the net worth, which will be based on circle rates duly supported by circle rate notification and land ownership documents. Such revaluation reserves shall also be reflected in forward going balance sheet of the company.
- c) Share application money would be considered towards calculation of net worth provided the same

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has been converted into Paid up Capital within stipulated time as per Companies Act but, in any case, it should be converted into paid up capital before submission of the proposal to the Government of Bihar.

- d) A latest provisional balance sheet duly certified by the Statutory Auditor of the Company needs to be submitted for ascertaining the net worth.
- e) In case of Pvt. Ltd./ Public Ltd. Companies where a significant portion of its net worth stands invested in equity shares of unlisted companies or is shown as loans & advances to various parties with nil or negligible income/revenue, then following additional documents would be required to be submitted by the applicant to ascertain the net worth:-
- i. Details of Investments made in unlisted companies by the applicant company,
 - ii. Audited Financial Statements (AFS) for the previous year or latest provisional Balance Sheet of the companies wherein the investment has been made,
 - iii. Details of loans & advances along with reasons/justification for the same,
 - iv. In case it is observed that the equity contribution made by the promoter company has been utilised by the investee company in creating tangible assets/ Capital work in progress in projects which are under execution then such investments in shares would be considered at face value.
 - v. However, in case it is observed that the investment by the promoter company is further being reinvested by the investee company in equity shares of unlisted companies or given away as long term/short term advance to individuals/related party/other companies and the investor company has nil/negligible income/ revenue, then no additional clarification shall be asked for and the net worth of such promoter company shall be considered after deducting such investments/loans & advances
- f) In case of newly formed companies (Limited / Pvt. Ltd.), Net-worth of individual promoter(s)/director(s)/ shareholders(s) will be considered to assess the combined net-worth of applicant party.

(II). In respect of Partnership firms / Cooperatives/ Society / LLPs etc.

The net worth of all entities other than companies will be ascertained on the basis of latest balance sheet of individual proprietor/partner(s) i.e. assets minus all liabilities, duly certified by the Chartered Accountant (CA). Assets include cash, current value of investments, land and building (supported by valuation report at circle rate, circle rate notification and land ownership documents), Bonds, cash value of life insurance, current total balance of savings, current or fixed deposit accounts. The following methodology shall be adopted for determining the net worth:

- a) Net-worth would be sum of the net-worth of the Individual partners and the partnership firm (avoiding duplication of the investment in the partner's capital account of the firm) & the investments of each individual partner towards the partnership firm.
- b) If the applicant is ongoing partnership firm and the applicant has submitted audited balance sheet of such partnership/proprietorship firm, net worth based on the audited balance sheet will be taken into consideration. However, if the net worth as per balance sheet is insufficient then the CA certified statement of Assets and Liabilities of the individual Partners/Directors will be taken into consideration provided assets are supported by relevant documents as per the guidelines.
- c) However, since in a partnership/proprietorship firm, liability of partners/proprietors is unlimited, therefore the applicant should submit CA certified "Nil Liability Statement" or Statement of "Assets and Liabilities" of the individual partners/proprietors and the net liabilities based on these statements will be deducted while ascertaining the net worth.

(III). The aforesaid net worth components need to be supported by relevant documents

(IV). Shares of unlisted companies will be considered at face value for net worth and shares of listed companies will be considered based on the average market price of the share for a period of 6 months prior to date of submission of proposal.

(V). Assets such as car, jewellery, antiques, gold etc. would not be considered for net worth.

(VI). Loans and advances given to group companies/related concerns/individuals will also not be considered towards computation of net worth.

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(VII). In the case of proposed shareholders, if there is cross holding of the net-worth amongst the Members (e.g. both a company as well as the shareholders that company are the proposed shareholders), the net-worth of the company would be considered in full, however, net-worth of the individual would be considered only to the tune after discounting its shareholding in the company which is a proposed shareholder.

(VIII). The applicant(s) will have to give a self-certification regarding the details of the encumbrance of the property submitted by them towards the net worth.

5. Documents to be submitted with the application

- a) Duly signed application format as per prescribed format in Annexure - I. *
- b) SIPB-I clearance under BIIPP 2016.*
- c) Certificate of incorporation/ registration of the applicant firm, Memorandum and Articles of Association in case of FPC/ Bye laws of the Co- operative, Registered group, etc. *
- d) Bio-data/background/ experience of the project applicant. *
- e) Annual reports and Audited Financial Statement of Accounts of the applicant cooperative/ Partnership/Farmer Producer Companies (FPCs), etc. for last two years. *
- f) Change in Land Use (CLU) permission for the project for the said land from the competent authority. *
- g) Certificate from lending Bank/ FI that the facility has not commenced commercial operations as on the date of application or the date of bank certificate, whichever is later.*
- h) An undertaking to be furnished by the applicant as per Annexure II. *
- i) Sanction letter of term loan from bank / financial institutions*
- j) Appraisal report from Bank / Financial Institution*
- k) Self-attested copy of a PAN/GSTIN card of applicant. *
- l) Item wise and cost wise details of Technical civil works.
- m) List of Manufacturers/ Suppliers of P&M (enclose quotations).
- n) Availability of Raw Material in the Catchment Area - provide details such as Adequate Volume, Wider Mix of Raw Materials, Days of Operation in a Year along with supporting data along with authentic source. (supporting document if any viz State Govt./ NHB / etc)*
- o) "Consent to Establish" for the project from Bihar State Pollution Control Board.*
- p) NOC for extraction of Groundwater from Bihar State Pollution Control Board.*
- q) Blue Print of the building plan duly signed by the concerned authority.*
- r) Approval and sanction of electricity Connection from Bihar state Power Holding Corporation Ltd.*
- s) Documentary evidence regarding the existing registration / association with any Government agency. *
- t) Document pertaining to details of export targets/ plans, if any. In case of export, details of volume to be exported / export destination/ statutory norms of export destination should be provided in DPR.
- u) Copy of Board resolution/certificate from Board of Directors/promoters (as applicable) authorizing one of the directors/partners as authorized signatory to sign documents pertaining to the application.

*Submission mandatory

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Annexure- IV

(Letter Head of the Bank)

Certificate

1. Certified that this bank has appraised the project of M/s (Name and address of the organization) for capital subsidy under Bihar Agri Investment Promotion Policy, 2020 as per guidelines of the policy and also sanctioned term loan of Rs. lakh (if applicable).
2. It is further certified that we have released Rs.....lakh (xx% of sanctioned term loan) to M/s (Name and address of the organization).
3. We have no objection in releasing 1st/ 2nd instalment of grant if sanctioned by the State Govt.

(Signature)
(Name)
(Branch Manager)
(Branch IFSC Code)

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Annexure- V
(Letter Head of the CA)
CA Certificate Format

CA certificate (With membership No. and firm registration No. of CA) in the following format:

(i) Project Cost: (Rs. in lakh)

SN	Items	Cost approved by BHDS in PAC	Actual expenditure incurred as on
1	Fixed Capital Investment		
1.1	Land		
1.2	Land Development		
1.3	Plant & Machinery (including imported machinery)		
1.4	Factory Building		
1.5	Civil Construction		
1.5.1	Civil construction excluding ineligible components as mentioned in section 6.1.2 of guidelines		
1.5.2	Other Civil Construction		
1.6	Misc. Fixed Assets		
1.6.1	Misc. Fixed Assets (MFA) associated with production line*		
1.6.2	Other MFA		
1.7	Preliminary & pre-operative expenses		
2	Margin money for working capital		
3	Other items not mentioned above		
4	Contingency		
	Total		

(ii) Means of Finance: (Rs. in lakh)

Sl. No.	Item	Means of finance approved by BHDS	Actual expenditure incurred as on.....
1	Investor's Equity		
2	Term Loan		
3	Grant from BHDS		
4	Unsecured loan*		
5	Others		

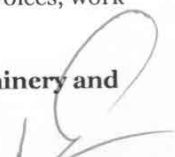
*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

Signature and Seal of C.A (Statutory Auditor in case of company)

Date:

(The certification by CA should be based on the verification of books of accounts, bills, invoices, work orders, bank statements, etc. related to the project.)

Annexure to CA certificate certifying details of payments made for Plant & Machinery and Technical Civil Work



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SN	Name of Party	Components	Voucher / Bill no.	Date of Voucher / Bill	Basic Cost (only for P&M)	Taxes, freight, installations, insurance costs (for P&M)	Total Cost	Date of Payment as per bank statement	Mode of Payment

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Annexure VI

**CE Certificate (Civil) Format for Technical Civil Work
(Letter Head of the CE)**

CE certificate (With membership/registration No. of CE) in the following
format: Name of Project:

Location with address:

Date of site Visit by Chartered Engineer:

Project Progress: (If project has multiple locations, the location wise details should be submitted in below format for each location)

SN	Name of Component	Proposed/ appraised Area (sqm)	Proposed/ appraised Cost (Lakh Rs)	Actual Area(sq m)	Actual Cost (Lakh Rs)	Rate/ Unit(Rs/ Sqm)	Remarks about the status of implementation	Comments on quality, construction standards, market rates
	Total							

It is certified that the material/ components used in the Technical Civil Work are new.

Signature and Seal of C.E.

Signature of witness
Name & Address

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Annexure - VII

**CE Certificate (Mechanical) Format for Plant & Machinery
(Letter Head of the CE)**

CE Certificate (With membership/registration No. of CE) in the following format:

Name of project:

Location with address:

Date of Visit by Chartered Engineer: _____

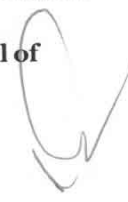
Project Progress (If project has multiple locations, the location wise details should be submitted in below format for each location)

SN	Name of Component	Proposed/ appraised Quantity	Proposed/ appraised Cost (Lakh Rs.)	Actual Quantity	Actual Cost (Lakh Rs)		Supplier/ Manufacturer	Status of implementation	Comments on quality, specifications, etc.
					Basic Cost	Taxes, Freight, installation, insurance			
	Component - 1							Such as: <ul style="list-style-type: none"> • Ordered • Received at site • Installation in progress • Installed • Commissioned 	
	Component - 2								
	Component - 3								
	TOTAL								

It is certified that all the plant and machinery for which grant has been approved are new.

Signature and Seal of

C.E. Counter signature of promoter/ authorized signatory of investor with Seal

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Annexure VIII

Surety Bond

KNOW ALL MEN BY THESE PRESENTS that we, M/s _____, a _____ (Type of organization) incorporated / registered under the _____ (Name of the Act) and having its registered office at _____ (hereinafter called the "Obligors") are held fully and firmly bound to the Government of Bihar (hereinafter called the "Government") for the sum of Rs. _____ (Rupees _____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the _____ day of _____ in the year Two Thousand _____ WHEREAS on the Obligors' request, the Government as per Government of Bihar's Sanction Order No. _____ Dated _____ (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these presents, and copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favour of the Obligors grants-in-aids of Rs. _____ (Rupees _____ Only) for the purpose of _____, (description of the project) at _____, out of which the sum of Rs. _____ (Rupees _____ only) have been paid to the Obligors (the receipt of which the obligors do hereby admit and acknowledge) on condition of the Obligors executing a bond in the terms and manner contained hereinafter which the obligors have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors will abide by the terms and conditions of the grants-in-aid by the target dates, if any specified therein.

THAT the Obligors shall not divert the grants-in-aid and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

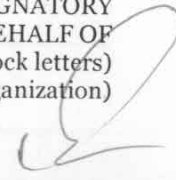
THAT the Obligors shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors individually and jointly will be liable to refund to the Government of Bihar, the entire amount of the grants-in-aid with interest of 10% per annum thereon, if a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest@10% per annum shall be charged up to the date of its refund to the Government, unless it is agreed to be carried over.

The obligors agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive/ have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created/ acquired constructed largely from out of the grants-in-aid sanctioned by the Government of Bihar, Bihar Horticulture Development Society or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligors.

AND These Presents Also Witness that the decision of the Secretary, Agriculture Department to the in the Government of Bihar on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors the day herein above written in pursuance of the Resolution No. _____ Dated _____ passed by the governing body of the Obligors, a copy of whereof is annexed hereto as Annexure-II and by _____ for and on behalf of the president on the date appearing below:-

Signature of AUTHORIZED SIGNATORY
SIGNED FOR AND ON BEHALF OF
(Name of the obliger in block letters)
(seal/ stamp) of Organization



1. Signature of witness
Name & Address

2. Signature of witness
Name & Address

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Annexure IX

**Statement indicating expenditure / utilization of the capital subsidy under BAIPP,
2020 released**

Certified that Rs. _____ of grant-in-aid sanctioned by the Bihar Horticulture Development Society,
Government of Bihar towards first / second installment of subsidy in favour of _____ has
been utilized for the purpose for which it was sanctioned.

Signature of Authorized Signatory of Investor with Seal
Date _____

Countersigned of Chartered Accountants with CA registration number



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Annexure- X
Net-worth Certificate

This is to certify that networth of Mr./Mrs./Ms. _____ S/D/W/o
Mr./Mrs. _____ resident
of _____ having PAN # _____ and Aadhar #-
_____ and having date of birth _____ isRs. _____ lakh
(Rupees _____ lakh only) as on _____ as per the computation
given hereunder:

Computation of Net Worth as on _____

In Rs.lakh

S. N.	Particulars	List	Sub-total	Grand Total
I	Assets			
A	Fixed Assets (landed properties, other than agricultural land)	A		
B	Other Assets			
a	Value (approx.) of Investments in shares and securities of various outside companies and Family Owned Companies / Business Establishments	B		
b	Investment in Mutual Funds	C		
c	Savings / Investments (Bank / Post Office deposits, Insurance policies, National Pension Scheme, PPF, etc.) (Paid up premium value for insurance policies)	D		
d	Personal Jewelleries (at cost)	E		
e	Personal Vehicles (at cost)	F		
f	Other Assets (specify)			
I	Total Assets (A + B)			

In Rs. Lakh

S. N.	Particulars	List	Sub-total	Grand Total
II	Liabilities			
A	Borrowings from Bank			
B	Borrowings from other sources Unsecured loan			
C	Other liabilities (specify)			

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II	Total Liabilities			
III	Net-worth (I - II)			

IV Guarantees (personal) issued

Sl. No.	Guarantee Deed executed with/issued to	Guarantee issued in favour of	Purpose of loan	Amount of loan (Rs. 'lakh)	Date of execution I issue of Guarantee
	Total				

V. Adjusted Tangible Net worth [I - (II + IV)] (Rs. lakh):

It is further certified that computation of Net worth based on my scrutiny of records and documents is true and correct to the best of my knowledge and belief and as per the information provided to my satisfaction.

All the Lists referred above form an integral part of this certificate.

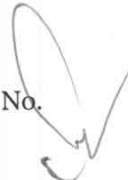
For Chartered Accountants

Seal

Place:

Date:



Proprietor I Partner Membership No. 

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Details of Assets and Liabilities List A (Landed properties / other than agricultural lands)

SI. No.	Nature of property (commercial plot / commercial building / residential plot / non-agricultural land / apartment / independent house, etc.)	Area (acre, sq. m.)	Location and Address	Value as per Govt. Circle Rate declared within period of 30 days prior to signing of this certificate Rs. Lakh	Liability, if any, on this property

List B (Investments in shares and securities of various outside companies and Family Owned Companies / Firms, etc.)

SI. No.	Company / Firm	No. of shares / bond held	% shareholding if it is > 10%	Present Value (as on date of signing of this document)
	Listed Companies			
	Unlisted Companies			
	Family Owned Business / Firm			

- Value of shares of unlisted companies to be reckoned at cost
- Value of shares of listed companies to be reckoned at market value as on date of signing of this document

List C (Investments in Mutual Funds)

S. N.	Name of the Asset Management Company of the Mutual Fund / Firm	Name of the Fund / Scheme	No. of units / shares / bonds held	Present market value of unit / share / bond (as on date of signing of this documents)

(A)

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List D (Savings / Investments such as Bank Post Office deposits, Insurance policies, National Pension Scheme, PPF, etc.)

S. N.	Nature of Savings / Investments	Present Value (as on date of signing of this document)

List E Personal Jewelries (at cost)

Gold Ornaments Diamond, etc.	Gold Bullion Silver	Net Weight	Valued at cost

List F Personal Vehicles (at cost)

Type, Brand, Make of Vehicle	Date of Purchase	Valued at cost

List G Borrowings from Banks

Bank, Branch, IFS Code	Purpose (Education, housing, vehicle, business, etc.)	Loan amount sanctioned	Loan repayment period	Outstanding Balance as on date of signing of this document

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Annexure – XI

The proposals found *prima facie* eligible based on conditions stipulated in the guidelines will be evaluated as per the following assessment criteria: **(A proposal would have to obtain a minimum of 60marks in order to become eligible for consideration of capital subsidy)**

S. N.	Criteria	Max. Score	Reference documents to be reviewed
A	Land	40	
A1	Possession of appropriate land	20	Land possession certificate
a)	Complete title and possession of land in the name of the beneficiary	20	CLU and Land Ownership Documents
b)	Complete title and possession of land in the name of the any director / partner of the beneficiary	10	Land Ownership documents (Projects may be taken up with a condition that CLU should be made mandatory before release of 1st instalment)
A2	Location of land	20	
a)	Land with all-weather approach road and proof of Water and Power Connection availability (Other than SH/NH/Freight corridors)	20	Duly signed Location plan on letter head of Company/firm
b)	Land available on main connecting road with approach road available (state/national highway/freight corridors)	15	
B	Project viability	15	
B1	Economic viability of the project	10	
a)	IRR (17-20%)	5	Bank appraisal note
b)	DSCR (1-3)	5	Bank appraisal note
B2	Job creation	5	Muster roll/ EPFO challan
a)	Direct employment (>15)	5	EPFO challan
b)	Direct employment (<15)	3	EPFO challan
C	Investment on Eligible Project cost	10	Investment on Eligible Project cost
a)	More than Rs. 4 crore	10	DPR/ Project Components
b)	More than Rs. 2 crore to Rs. 4 crore	08	
c)	Between Rs. 1 crore to 2 crore	07	

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[Handwritten signature]

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S. N.	Criteria	Max. Score	Reference documents to be reviewed
d)	Between Rs. 0.25 crore to 1 crore	06	
D	Details of Investor	25	
D1	Net-worth of investor	15	Audited Balance Sheet/
a)	More than 2 times of proposed equity	15	
b)	1.5 to 2 times of proposed equity	12	
c)	Up to 1 times of proposed equity	8	
D2	Experience in food processing, agri or allied sector	10	Balance Sheet of existing operations / FSSAI license
a)	Promoter having experience of food processing or trading business in fruits & vegetables, agri or allied sector or if promoter is a farmer	10	
b)	Experience of other sector however have education in food processing/agriculture or allied sector	07	
c)	No prior experience in agri or allied or food processing	05	
E	Special Strength	10	
a)	Adoption of modern technology for reducing carbon footprint, energy efficiency, fast-tracking & optimizing operations / use of automated technology / systems	10	Supporting documents
b)	Focus on processing and preservation of perishables in core processing facilities and proposed food processing units in the production area (of the perishable produce)	7	Supporting documents / DPR / Bank Appraisal

*Annual turnover of the promoter claiming food processing experience shall be in at least two of the years out of previous three years.

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Annexure – XII

List of industrial activities / enterprises not eligible for benefit under this policy.

(Subject to amendment from time to time)

- Breweries and Distilleries of all types.
- Masala making without Cold Process Grinding, powder of Chilly, Turmeric, Masala, Spices, Curry, Sambar, Papad etc., except those having FSSAI certification.
- Preparation of Sweetmeat and Salted Snacks, Mixture, Bhujia.
- Mineral Water and aerated Soft Drinks, Alcoholic Beverages.
- Production of Popcorn, Ice Block, Production of Ice Candy and Ice Fruits etc.
- Units connected with Raw-Tobacco and Tobacco Based Products.
- Fertilizer Mixing Units.

